

Heaton St Barnabas' CE Primary School

Curriculum/Pastoral/SEN/Admissions Committee Meeting, 13 October 2015 **DRAFT**

Meeting commenced at 4.15pm

Present: Mr I Grant (Chair), Mrs D Smith (Head), Mrs J Allan, Ms M Phillips

In Attendance: Miss Laura Marshall (AHT), Mrs S Edwards (Clerk)

Meeting commenced at 4.15pm

Mary Phillips was welcomed to her first meeting. It was **agreed** Ian Grant would chair the meeting.

C01/15 Apologies for Absence/Declarations of Interest

No apologies for absence. No declarations of interest.

C02/15 Minutes and matters arising

The minutes of 19/5/15 were **agreed** as a correct record, no matters arising.

C03/15 Curriculum update

Mrs Smith updated governors on key aspects affecting teaching and learning:

SEN One child in Reception is being fast tracked to the under 5s service for a review for a statement.

Behaviour No problems so far this term. Various factors have contributed to this including a range of lunchtime clubs, the prayer space, sports activities etc.

Free School Meals 139 children take up universal FSM in KS1 and a total of 61 pupils across school are on FSM. The office is making eligible KS1 parents aware of the need to apply and the incentive available (free school uniform).

Curriculum & assessment All classes from Year 1-6 are following the new curriculum.

Topics have been reviewed and the school has bought into Cornerstones topic themes which are being used throughout school and are proving very inspirational.

Three residential visits are planned this year, Year 5 to Buckden House for 2 nights and Years 3 and 4 to Nell Bank for 2 nights each. These visits are a big commitment financially (and by the staff involved).

The first assessments (without levels) will take place w/c 19 October and will be reported at the next meeting.

Ipads have been used for recording observations in Reception and were very helpful.

Literacy moderation work is available for teachers to refer to in school, a similar resource for maths is being worked on and SHINE schools are looking at ways of collaborating on reading assessments.

C04/15 Policy review

Child Protection Anne Mason is the school's named person and Mrs Arif is the Prevent Officer. A new section has been added to the policy with regard to guarding against radicalisation. Policy **approved**.

E-Safety Mr Clark has taken responsibility for IT/e-safety in school. It was confirmed that pupils are well practised in using the 'Hector's World' site and associated e-safety icon, as recommended by CEOP (Child Exploitation and Online Protection Centre).

Policy **approved**.

Home School Agreement Re-worded and included in planners. **Governors asked if any parents refuse to sign?** No, certainly not this year or last. Agreement **approved**.

Governor Policy includes governor responsibilities and roles, functions of the Governing Body, governors' expenses etc. Policy **approved** subject to minor amendments.

First Aid Updated to reflect changes in first aiders and procedures. A full review of health plans, inhalers etc. has been carried out and new photo posters of allergy sufferers have been issued. Policy **approved** subject to amending the sample slips at the back.

Governors discussed the safe storage of medical needs files in classrooms so that they are readily accessible for staff but do not pose a possible data protection/safeguarding risk

Admissions Changes to dates only, policy **approved**.

Acceptable use ICT Updated, policy **approved**.

Mrs Allan **proposed** approval of the above policies, **seconded** by Ms Phillips and **unanimously approved** by the Committee.

Action

Action

C05/15 Any Other Business
None.

C06/15 Date of next meeting
Next meeting to be held on **Tuesday 24 November** at **4.15pm**.

Meeting closed at 5.20pm

Signed by the Chair as a correct record: _____ **Date:** _____