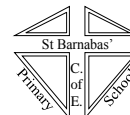


**Minutes of the Meeting of the
Governing Body of Heaton St Barnabas' CE Primary School
19 July 2017**



Present: Mr I Grant (Chair), Mrs D Smith (Head), Mr M Ali, Mrs J Arif, Mr T Howorth, Ms S Nazir, Ms M Phillips

Observer: Rev A Helm

In Attendance: Mrs A Wild (DHT), Mrs A Mason (DHT), Mr W Suleman (Business Manager), Mrs S Edwards (Clerk)

6pm: The meeting was preceded by a training session on the Competency Framework for Governors led by Mrs Smith. Matters arising from the training:

- A new Governing Body action plan needs to be compiled and then reviewed regularly; **agreed** that Mrs Smith will draft a plan (based on responses to the training task)
- Governors requested training on ASP (Analyse School Performance) which is the replacement for RAISEonline
- The school receives very few responses on Ofsted's Parent View
- Governors asked for 'prompts' to be added to the forms used for governor visits
- Copies of the School Improvement Plan were distributed

Rev. Alistair Helm (Priest in Charge, Heaton St Barnabas) was welcomed and introduced

Meeting commenced at 6.55pm with a prayer

67/16 Apologies for Absence

Apologies were received from Dr Dow and Mrs Maboob (in line with Governing Body policy their apologies were not recorded as being accepted). Ms Phillips and Ms Nazir indicated they would need to leave early.

68/16 Declarations of Interest

None.

69/16 Notification of any other business/agenda order variations

Items of AOB notified and it was agreed to re-order the agenda as necessary.

70/16 Minutes of 10/5/17

The minutes of 10/5/17 were **agreed** as a correct record.

71/16 Matters arising from 10/5/17

None.

72/16 AOB

Confidential item - for governors only, see separate sheet
Parliamentary Review The gala launch of the Review at Westminster has been postponed until the evening of Friday 22 September. Governors were happy for the Head to decide who should attend (two places available).

73/16 Bradford Diocese Academy Trust - update

Confidential item - for governors only, see separate sheet

7.25pm Ms Phillips left the meeting

74/16 Headteacher's report

Matters arising from the Headteacher's report and from governors' questions:
Results All KS2 results are above 2017 national: maths 88%, reading 75%, writing 81%, GPS 83%, combined (RWM) 73%.
All KS1 results are above 2016 national.
Attendance Currently 95.2%, term time holiday absence is still a problem.
Confidential item - for governors only, see separate sheet

7.43pm Ms Nazir left the meeting

Pupil Premium PP children across school are making at least good progress and perform in line with or above that of their cohort.
Sports Premium It had been confirmed at Finance Committee that the £3k charge

Action

Head

Head

Head

Head

from St Bede's for use of their pool is very cost effective compared to travelling to a Council pool.

Collaboration HStB continues to work collaboratively with Shine schools - Priestley Academy will run Shine next year.

Pupil Council The Council has raised money for a number of charities this year. New members will be elected in September.

75/16 Committee reports

Curriculum, 23/5/17 No matters arising (minutes to be emailed out).

Finance & Staffing, 14/7/17 Quarter 1 budget monitoring was approved.

Clerk

76/16 Pupil Premium update

Covered in min.74/16 (Head's report) above.

77/16 Attendance update

An attendance summary report for 16/17 had been circulated prior to the meeting; there were no matters arising.

78/16 Safeguarding update

Mrs Wild reported that the LA safeguarding audit has taken place; the written report has not yet been received but there is nothing major to address.

The school is going to look into installing CPOMS reporting software for September.

A child protection overview for 16/17 was distributed for information.

Mrs Smith confirmed the following roles for 17/18 which were **approved** by the Governing Body:

- Designated safeguarding lead, Mrs Wild
- Deputy safeguarding lead, Mrs Mason
- PREVENT lead, Mrs Arif

After discussion the Governing Body **agreed** that safeguarding training for governors should be mandatory (governors can access LA training or attend CPD sessions at school, the school will also provide dedicated safeguarding training for governors at least annually).

It was confirmed that Mrs Smith, Mrs Mason, Mr Grant, Mr Howorth and Ms Phillips are all Safer Recruitment trained and that Mrs Wild and Mr Suleman are booked on the training next term.

Governors thanked SLT and staff for all the hard work involved in the audit, and Mr Ali for his help prior to the audit.

79/16 Road Safety update

Mr Ali advised that the yellow lines have been completed; governors thanked Mr Ali for his help with expediting this.

A response on the one way system is still awaited from the Area Committee.

80/16 Governor training and visits into school

Mr Grant visited school for the mini beast session and the Lion King performance.

Mr Howorth continues to visit Year 1 regularly.

Ms Phillips attended Year 5 RE Day, International Week Dance Show and the Lion King performance.

Linked governors will move up with their year groups next academic year and it was suggested that a named governor for Early Years would be beneficial.

81/16 Any other business

Chair thanked Mrs Smith, pupils and staff for all their hard work this year and the excellent results achieved.

82/16 Date of next meeting

The next Governing Body meeting will be held at **6.30pm** on **Tuesday 10 October** (Mr Grant gave apologies in advance).

Meeting closed at 8.22pm with a prayer

Signed by Chair as a true record: _____ **Date:** _____