

Heaton St Barnabas' CE Primary School

Curriculum/Pastoral/SEN/Admissions Committee Meeting, 21 May 2014

Meeting commenced at 4.16pm

Present: Mrs L Lephard (Chair), Mrs G Evans (Head), Mrs J Allan, Mrs M Burnley, Mr I Grant, Rev C MacLaren

In Attendance: Mrs B Cormican (Deputy Head), Mrs A Wild (AHT), Mrs D Smith (AHT/Head designate), Mrs S Edwards (Clerk)

C28/13 Apologies for Absence/ Declarations of Interest

Apologies received and accepted from Mrs Jamil; Mr Ajeeb was absent.

No declarations of interest.

C29/13 Minutes of 26/3/14 and matters arising

The minutes of 26/3/14 were **agreed** as a correct record subject to the following corrections: C24/13, 4th line, change to 'assessed as Level 2', 9th line, insert '4' (level 4+).
Matters arising: C23/13, *Admissions* Reception is now full for September with four on the waiting list, however there are still nine places to fill in the current Reception class.

Agenda variations were **agreed** at this point

C30/13 SEN training

Mrs Wild provided an update on forthcoming changes to SEND arrangements (Special Educational Needs and Disabilities).

- The Children and Families Act was passed in March 2014
- The previous SEN categories of 'school action' and 'school action plus' will be replaced with a system of ranges 1-7
- In general, ranges 1-4 will apply to mainstream schools, 5-7 to special schools
- Budget allocations will change, ranges 1-3 will have no additional funding, range 4 will be split into categories A-D, each category having a different level of funding and support attached
- Statements will be replaced by Education, Health and Care plans (EHCPs) which can run from birth to age 25 and will provide a more co-ordinated assessment process across education, health and care services
- Personalised budgets are now likely to be for transport only
- The Act places a duty on the LA to publish details of its services and provisions for SEND - the 'Local Offer' for parents and carers. The school will need to provide the LA with details of its own SEND provisions by the end of June and on the website by September
- The following sample documents were distributed for information: Guidance for ranges 2 and 3 visually impaired pupils and Local Offer pro forma for schools.

4.50pm Mrs Wild was thanked for her report and left the meeting

C31/13 Progress and achievement

Matters arising from the progress and achievement reports:

Transition matrices Data for Year 5, April '14 and predictions for May 2015 were distributed. Pupils in the blue boxes for April '14 have not yet made expected progress but are all on the cusp of moving to the next level by October. Percentages for those who are predicted to achieve more than expected progress by May '15 are: 53% maths, 68% reading and **??%** writing.

Progress over time End of year predictions are aspirational but achievable. The new Pupil Premium teachers will focus on intervention work (no necessarily out of class).

Governors asked what skills and experience are being looked for in the new PP teachers? They will need some classroom-based experience and hopefully experience of leading interventions, also they will need to manage a whole class if required; appointments will not be made if they do not have the right experience. **Governors asked if there will be difficulties recruiting as the posts are fixed term for one year, could the posts be made more attractive?** Recruitment for all teaching posts is difficult in Bradford at the present time; we can collaborate with other schools to pass on and receive details of likely candidates and SHINE intends to look at recruitment strategies. We could offer financial incentives but they might not necessarily secure the quality we are looking for.

Action

In year progress Figures for April were slightly disappointing but expectations were high. Teachers have been reminded that pay will be related to performance - i.e. to the progress of their pupils, any underperformance will be addressed without delay. Teaching staff are enthusiastic about coaching - it is having a very positive impact and is closely monitored by SLT. **Governors asked if outstanding teachers are being utilised as much as possible?** Yes, as are the teachers who are 'good with outstanding practice'. Purchase of an IRIS Connect video system for self observation and analysis of teaching is being considered (£8k for three years including hardware and software). It was noted that an OfSTED inspection is expected next half term.

6pm Mr Grant left the meeting

C32/13 Development Strategy

Governors reviewed red-rated milestones as follows:

- TLO/e-book item no longer relevant, **agreed** to delete
- Display is being worked on around school and a rota system has been agreed
- Pupil Council/ Peer mediator joint evaluation meeting may be delayed until new Council members and mediators are in place in September
- Parent/staff working party - Mrs Evans will check on progress
- Governor visits into school are more regular and are being recorded in the office

Mrs Evans will update RAG ratings on the document.

6.10pm Rev MacLaren left the meeting

Head

Head

C33/13 Policy review

The following policies were reviewed:

PE Policy has been updated to reflect the new curriculum, most year groups have at least two hours of PE per week with swimming in Year 3. **Governors asked if there have been any withdrawals from swimming?** No, not this year.

In answer to a query regarding SEN Mrs Evans confirmed that teachers are expected to plan for all needs so all children are included in the lesson.

The policy was **approved** subject to minor corrections.

Work Scrutiny A completely new policy reflecting current practice in school (staff have had copies of the policy). The policy was **approved** subject to changing AHTs to DHTs in line with new staffing structure

Safe Access to School Governors were concerned that the policy needs to be more explicit about the 'rules' to keep children safe and a map showing no-stopping zone and the one-way system would be helpful - Mrs Evans suggested that this may have more impact if also supplied to parents as a separate leaflet.

The policy was **approved** subject to re-formatting as discussed.

Governors made suggestions regarding road safety outside school, including:

- A new safety campaign with daily staff presence and police officers attending if possible (additional to Walk to School week)
- Positive Parents could be asked to discuss road safety and make further suggestions
- School Council could carry out a seat belt survey

C34/13 Any Other Business

A governor drew attention to a possible security risk regarding a gap in the fence (children seen in the grounds after hours), Mrs Evans will investigate further.

Head

C35/13 Date of next meeting

The final progress and achievement report of the year will be an agenda item at the Governing Body meeting on **Wednesday 16 July at 7.15pm**, therefore the next meeting of the Curriculum Committee will be held next term - date to be advised.

Meeting closed at 6.45pm

Signed by the Chair as a true record: _____ Date: _____