

# Heaton St Barnabas' CE Primary School

Curriculum/Pastoral/SEN/Admissions Committee Meeting, 22 March 2016

DRAFT

Meeting commenced at 4.19pm

**Present:** Ms M Phillips (Chair), Mrs D Smith (Head), Mrs J Allan, Mr I Grant

**In Attendance:** Mrs A Mason (DHT), Mrs S Edwards (Clerk)

## C19/15 Apologies for Absence/Declarations of Interest

Apologies for absence received from Mrs Butler. No declarations of interest.

## C20/15 Minutes of 26/1/16 and matters arising

Mrs Smith **proposed** the minutes of 26/1/16 as a correct record, **seconded** by Ms Phillips and **unanimously approved** by the Committee.

Matters Arising: C16/15 It was confirmed that the Intruder policy is included within the Safeguarding policy and that all staff have received safeguarding refresher training.

4.30pm, Mrs Mason entered the meeting

## C21/15 Curriculum update and Term 2a data report

Matters arising from the data report and from governor's questions:

- *Reception* - Good progress is being made in reading, writing and number with very good progress in SSM (shape space measure). Parents have been invited in to 'read and stay' sessions which will help them to encourage their child to read at home.
- *Year 1* - Maths and writing good, reading is very good. The recent BPIP visit picked up on the good use of phonics.
- *Year 2* - Progress very good in maths and reading and good in writing. There are several interventions in place to narrow the gap in this year group.
- *Year 3* - Maths is now RI/good, more children are secure at this stage than at the same stage last year and a good number are very nearly secure. **How many will exceed expectations by the end of the year?** The target is 25%-30% which should be achievable. **How do staff feel about the assessments?** They feel secure having done it this way for two years; moderation has also helped.
- *Year 4* - Progress is good in all three areas.
- *Year 5* - Maths RI, reading good, writing good with RI. The figure of 5% secure in maths has risen significantly since the last assessment in February (next assessment due 15/4/16). Mrs Starkey continues to support maths teaching and Talk4Writing has resulted in more high quality work being produced.
- *Year 6* - Progress good/outstanding in all three areas. Parent and pupil SATs workshops are now being held weekly.
- *External validation* The BPIP review took place 24 February, two reviewers and two LA officers attended and 14 lessons were observed. The review agreed with the school's self-evaluation of good - the full draft report was circulated for information.
- *Primary writing project* The project is having a very positive impact in school - project managers have attended three sessions and have disseminated relevant information to staff.
- *Engaging families* The full assessment will take place 23/3/16 when the Engaging Family team will talk to pupils, parents, staff and governors. Governors were very pleased to hear that the recent parents' evenings were very well attended and that over 300 parent surveys have been returned.

## C22/15 Policy review

*Sex and relationships* Mrs Mason gave details of how sex education and related matters are taught. After discussion of the policy it was **agreed** to reword and update the action plan section to more appropriately reflect modern family values and to also add that pupils are offered the opportunity to ask questions or discuss further as necessary and that staff development opportunities are made available as required. The policy was **approved** subject to checking amendments with CEFM.

*Social Media* Policy covers staff use of social media and details disciplinary action that will be taken for any breaches of the policy; the policy was **approved**.

*Design Technology* Policy has been updated to reflect the new curriculum. The policy was **approved** subject to information on food allergies to be included the health and safety section and the addition of a review date (January 2018).

Action

5.20pm Mrs Mason left the meeting

*EYFS* Updated with reference to the Early Years Foundation Stage framework introduced in September 2014. The policy was **approved** subject to the addition of a review date (September 2017).

*Music* Updated by the music co-ordinator; the policy was **approved** subject to the addition of a review date (January 2018).

**C23/15 Any other business**

*Ashwell Farm development* Mrs Smith gave an update on plans to develop the strip of land between the school and the new housing development - visuals were available to view. The area will include a teaching space/forest schools area and will be developed at no cost to the school (and no maintenance costs). Site work will commence after SATs with the construction of the access road.

*Shakespeare* **A governor asked if the school has any plans to commemorate the 400<sup>th</sup> anniversary of Shakespeare’s death?** Yes, Years 5 and 6 will work a Shakespeare topic next half term and a Shakespeare-themed end of year performance is being considered.

**C24/15 Date of next meeting**

**Agreed to change the date of the next meeting to **Tuesday 24 May at 4.15pm.****

**Meeting closed at 5.42pm**

Signed as a correct record..... Date:.....