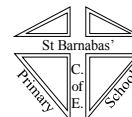


**Minutes of the Meeting of the  
Governing Body of Heaton St Barnabas' CE Primary School  
26 April 2017**



**Present:** Mr I Grant (Chair), Mrs D Smith (Head), Mr M Ali, Mrs J Arif, Dr J Dow, Ms E Fewkes, Mr T Howorth, Mrs S Maboob, Ms M Phillips

**In Attendance:** Mr W Suleman (Business Manager), Mrs S Edwards (Clerk)

The meeting was preceded by a training session on 'Preparing for Inspection' provided by School Governor Service  
**Meeting commenced at 6.05pm with a prayer**

**42/16 Apologies for Absence**

Apologies were received from Ms Nazir and (in line with Governing Body policy her apologies were not recorded as being accepted).  
Governors were informed that Rev Butler and Mrs Butler have resigned from the Governing Body (see min. 44 below)

**43/16 Declarations of Interest**

None.

**44/16 Notification of any other business**

Agreed to change 'Draft budget' to 'Budget approval' and to take one item of AOB at this point:  
*Governor Vacancies* Rev Butler and Mrs Butler have resigned due to moving parishes. The school will contact the current Parish incumbent and the Diocese regarding the vacancies.  
On behalf of the Governing Body Mrs Smith will organise cards and letters of thanks to be sent to the Butlers.  
Mrs Fewkes advised that she will also be stepping down from the Governing Body in the summer term due to moving out of the area.

**45/16 Minutes of 6/3/17**

The minutes of 6/3/17 were **agreed** as a correct record.

**46/16 Matters arising from 6/3/17**

*35/16, Safeguarding* Due to governor resignations a new governor for safeguarding is required; it was **agreed** to split this role, and the named governor role for SEND, between Mr Grant, Mr Ali and Mr Howorth for the remainder of the academic year.

**47/16 Headteacher's report**

Matters arising from the Headteacher's report:  
*Behaviour* Two fixed term exclusions have been given which relate to cyber-bullying outside school. A special assembly has since been held, the pastoral team and the PCSO have talked to pupils about appropriate internet use and a workshop has been held for parents.  
*School roll* Reception is full for September and may go up to 61. Numbers are still low in Year 1.  
*Attendance* Currently 94.83% which is an improvement but still short of national average. Mrs Smith advised that there are ongoing difficulties for schools as the LA is not processing fines. **What proportion of the absences is due to holidays?** The majority is due to unauthorised holidays. There have been particular difficulties with clashing holidays with other schools/authorities.  
**What absences do get authorised?** Only compassionate leave is authorised.  
The importance of regular attendance will be promoted at the Reception welcome evening  
Mrs Smith confirmed that the strategies for dealing with 'lates' have led to improvements and that SHINE schools are gathering data and evidence regarding attendance. **How effective are detentions?** These can help to make the older children aware of their future responsibilities (younger pupils would not necessarily be given a detention).

**Action**

Head

Head

IG/MA/  
TH

Data (as at February) EYFS 83% at 40-60 for number, 75% for SSM, 685 for reading and 72% for writing. **Governors suggested including national data in the report to benchmark against** (applies to all year groups).

Year 1: Maths - very good; reading - very good; writing - very good. Half the cohort were at secure or better by February.

Year 2: Maths - very good; reading - good; writing - good/RI

Year 3: Maths - good; reading - good; writing - RI/good. Poor progress in some areas is related to a small group of vulnerable boys.

Year 4: Maths - good; reading - good/RI; writing - good.

Year 5: Maths - very good; reading - good; writing - good.

Year 6: Maths - good; reading - very good; writing - good. Mock tests took place prior to the Easter break. The school has applied for extra time for some pupils; governors are welcome to observe test procedures (a timetable will be circulated).

Interventions were reported on at the recent Curriculum Committee.

**Governors asked if attendance issues have any relation to Pupil Premium?** Not particularly, it is more likely to relate to SEND pupils, however the school does not hold any free school meal (FSM) data for pupils in Year 2 and below due to universal FSM.

**RE Governors asked about progress with delivering the full new RE curriculum?**

Mrs Smith confirmed that the school has a holistic approach to RE and includes all faiths. The Diocese is due to deliver further training on the new curriculum 28/4/17.

SEND Data on ranges and numbers per year group was supplied in the report.

**48/16 Budget approval**

*Confidential item - for governors only, see separate sheet*

(The budget for 17/18 and predicted budgets for 18/19 and 19/20 were approved under this item)

**49/16 Bradford Diocese Academy Trust**

*Confidential item - for governors only, see separate sheet*

**50/16 Safeguarding update**

Mrs Mason and Mrs Wild will report to the next Curriculum Committee.

The safeguarding meetings that Rev Butler was due to attend will need to be rearranged.

**51/16 Any other business**

None.

**52/16 Date of next meeting**

The next Governing Body meetings will be held at **6.30pm on Wednesday 10 May** and **Wednesday 19 July**.

**Action**

Head

Head

**Meeting closed at 8.50pm with The Grace**

**Signed by Chair as a true record:** \_\_\_\_\_ **Date:** \_\_\_\_\_