

**Heaton St Barnabas' CE Primary School**  
**Curriculum/Pastoral/SEN/Admissions Committee Meeting, 26 January 2016**

**Meeting commenced at 4.17pm**

**Present:** Mrs D Smith (Head), Mrs J Butler, Ms M Phillips

**In Attendance:** Mrs S Edwards (Clerk)

**C13/15 Apologies for Absence/Declarations of Interest**

Apologies for absence received from Mr Grant and Mrs Allan. No declarations of interest.

**C14/15 Minutes of 24/11/15 and matters arising**

The minutes of 24/11/15 were **agreed** as a correct record.

**C15/15 Curriculum update and data report**

Matters arising from the data report and from governor's questions:

- *Reception* - There has been a significant shift from the 30-50 to the 40-60 month age/stage, for example in maths: in October 60% (28 pupils) were at 30-50 and 26% (12 pupils) at 40-60, this is now risen to 37% and 61% respectively. In reading all pupils have reached 30-50 or above - the input from Frizinghall Primary has been very valuable in achieving this. The use of Talk for Writing strategies continues to be of benefit.
  - *Year 1* - Progress good in all three areas. Over half the cohort is in 'developing', which is high considering the amount of content to cover, and 24% are already at 'secure' in reading. Again, Talk for Writing and investment in guided reading material have helped to speed progress.
  - *Year 2* - Progress good in all three areas, 24% now secure in writing.
  - *Year 3* - Reading and writing good, maths RI. Maths has been graded RI as no children are yet secure and it is hoped more could be in developing by December. There are some issues around moderation which are being addressed internally and in collaboration with other schools.
  - *Year 4* - Reading and writing good, maths RI. Similar issue in maths as in Year 3. Noted that there is a small group of persistently absent children in Year 4 and that the school is working with parents on this.
  - *Year 5* - Maths RI, reading good, writing good with RI. The new teacher is having a good impact.
  - *Year 6* - Progress good in all three areas. Parent and pupil SATs workshops are proving popular.
  - *External validation* BPIP will carry out an Ofsted-style developmental review, 24/2/16.
- Governors asked about targets for reaching 'exceeding'?** The target is 85% secure and 30% exceeding, all children also have their own individual targets.

**C16/15 Policy review**

*Safeguarding* This is a new, overarching policy covering safeguarding procedures and the role of designated staff. Named persons are Mrs Smith and Mrs Mason (plus Mrs Wild on her return from maternity leave) and Mrs Arif leads on Prevent.

**A governor gave details of formal lockdown procedures used in a London secondary school and asked if there are any similar procedures at HStB?** There is a secure door system and panic buttons throughout school, there is also an Intruder policy. Mrs Smith will look at the latter to assess if it needs to be revised. **Policy approved.**

*Adverse weather (snow procedures)* Policy has been updated with regard to safe routes into school in the event of snow/ice and will be available on website, **approved.**

**C17/15 Any Other Business**

Ms Phillips advised the Committee of a matter arising from the recent Positive Parents meeting - it seems some parents are not aware that registers close at 8.45am and that pupils are marked late after that time; **agreed** that a letter and text will be sent out to remind parents of this. Mrs Smith confirmed that the PIW contacts parents of persistently late children to help identify any issues that she can assist with before Educational Social Workers are called in.

**C18/15 Date of next meeting**

Next meeting: **Tuesday 22 March at 4.15pm.**

**Meeting closed at 5.14pm**

**Action**

Head

Head

Signed as a correct record..... Date:.....