

# Heaton St Barnabas' CE Primary School

Curriculum/Pastoral/SEN/Admissions Committee Meeting, 26 March 2014

Meeting commenced at 4.45pm

**Present:** Mrs L Lephard (Chair), Mrs G Evans (Head), Mrs J Allan, Mrs M Burnley, Mr I Grant, Rev C MacLaren

**In Attendance:** Mrs B Cormican (Deputy Head), Mrs S Edwards (Clerk)

Action

## C21/13 Apologies for Absence/ Declarations of Interest

No apologies received, (Mr Ajeeb was absent).  
No declarations of interest.

## C22/13 Minutes of 28/1/14 and matters arising

The minutes of 25/11/13 were **agreed** as a correct record.

*Matters arising:* C18/13, The Pupil Premium and Sports Funding reports are now both on the website.

## C23/13 Admissions for 14/15

139 applications were received for 60 places in September 2014, places will be allocated as follows: 1 Christian with evidence of baptism, 5 other faiths (Muslim), 45 priority area, 9 on distance. Fourteen applicants with siblings currently in school were not offered places in the initial round, but will probably move up the list later in the process. Parents will receive offer letters in April and will be asked to confirm the place by return.

## C24/13 Progress and attainment

Matters arising from the progress and attainment update:

*Projections for end of Key Stage tests:* Year 2 - 96% are on track for Level 2+ in Maths and 94% for Level 2b+ which is well above national average, 13% are predicted Level 3 (but will be assessed as Level 2 unless it is very secure). Ofsted may ask how realistic the predictions and/or targets are - the predictions will change as the data changes but the targets have remained the same as set in September.

Year 6 - Pupils have been given more test guidance and practice, the summary of predictions is based on the latest test results. It is predicted to achieve minimum of 90% Level 4+ in all three subjects which will be above floor targets (which are 91% maths, 92% reading and 95% writing). **Governors commented that the current actual levels and predictions are a great credit to the work of teaching staff.**

*Whole school overview* A good majority have already achieved or are 1 sub-level below however there are concerns regarding Year 5 maths and leadership of maths is being addressed.

**Governors found the RAG rated data very clear and it was confirmed that staff also have this information.**

5.30pm Mr Grant left the meeting

*In-year progress* The overview shows where pupils started in September and where they are now. Teachers will meet with Key stage leaders to identify gaps and discuss how these will be addressed. One area of concern is the continued poor progress in one year group class, AHT and AST are working closely with the class teacher (confidential details were provided in the Evaluation of Progress and attainment report).

**Governors found the combination format of the In-year progress report very helpful.**

**Governors asked if mobility is a problem?** To some extent yes, there have been new admissions into Years 5 and 6.

**Governors commented that maths may appear not to have improved enough despite the resources being put in.** Maths has not been improving at the same pace as other subjects and is weaker in several schools locally. A number of pupils have difficulties with the maths vocabulary which are being addressed.

## C25/13 Policy review

The following policies were reviewed:

*Acceptable Use of ICT*, **approved.**

*Child Protection*, **approved.**

*First Aid* List of first aiders to move to the Appendix, **approved.**

*Administration of Medicines* Held up due a change in the law, will be made compliant for September.

*Missing and uncollected Children*, **approved**.

*Supervision of children* Mrs Evans will check arrangements for wet playtimes with regard to the more isolated classrooms, **approved**.

*E-Safety* **approved**.

*Anti bullying* Now includes Restorative Practice, **approved**.

*Social Media* Information has been inserted re. social media sites, **approved**.

*Homework* Aims of policy to be separate from aims of homework and to be made clearer that it refers to all year groups, homework schedule to revise and attach, **approved**.

*Educational visits* It is not a legal requirement for governors to approve educational visits but these are always flagged up in advance via the Headteacher's report to governors, **approved**.

5.59pm Rev MacClaren left the meeting

*Parent Partnership* Delete duplicated statement, **approved**.

All policies will be uploaded to the website when altered.

### **C26/13 Any Other Business**

*Training* A teacher has requested to attend a training course for outdoor adventurous activities which would enable him to lead camping expeditions, orienteering etc. and also prepare risk assessments for this type of trip. Mrs Evans indicated that the training (costing £500) would be acceptable in principle but subject to school priorities and the new budget. The PE funding for 13/14 is already earmarked for the specialist teacher and a coach from an outside company.

### **C27/13 Date of next meeting**

Next meeting to be held on **Wednesday 21 May at 4.15pm** (Mrs Jamil will be invited to join the Committee).

**Meeting closed at 6.20pm**

**Signed by the Chair as a true record:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Action**

Future meeting

Head

Head