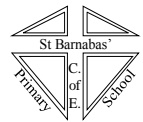


**Minutes of the Meeting of the  
Governing Body of Heaton St Barnabas' CE Primary School  
7 December 2016**



**Present:** Mr I Grant (Chair), Mrs D Smith (Head), Mr M Ali, Mrs J Arif, Rev J Butler, Mrs J Butler, Dr J Dow, Ms E Fewkes, Mrs S Maboob, Mr T Howorth  
**In Attendance:** Mrs A Wild (DHT), Mr W Suleman (Business Manager), Mrs S Edwards (Clerk) Carol Dewhurst (CEO, BDAT), Craig Lee (Director of Primary, BDAT)

**Meeting commenced at 6.29pm with a prayer**

New parent governor Sayma Maboob and new staff governor Jasmin Arif were welcomed and introduced

	Action
<p><b>18/16 Apologies for Absence</b> Apologies were received from Ms Phillips (apologies from Ms Nazir were received after the meeting).</p>	
<p><b>19/16 Declarations of Interest</b> None.</p>	
<p><b>20/16 Notification of any other business</b> <b>Agreed</b> to include one item of AOB and re-order the agenda as necessary to accommodate the BDAT presentation.</p>	
<p><b>21/16 Minutes of 12/10/16</b> The minutes of 12/10/16 were <b>agreed</b> as a correct record.</p>	
<p><b>22/16 Matters arising from 12/10/16</b> None.</p>	
<p><b>23/16 AOB: Skills Audit</b> It was <b>agreed</b> to carry out a Governing Body skills audit to help identify skills gaps and training needs. The audit was passed round for governors to rate themselves 1-10 in 33 areas of competence/experience. Mrs Wild offered to compile a spreadsheet when completed.</p>	AW
<p><b>24/16 Headteacher's report</b> Matters arising from the Headteacher's report and from governor's questions:  <i>Data</i> Mr Howorth confirmed that Curriculum Committee had received and discussed in detail the term 1a data report. Mrs Smith advised that a Learning Walk is planned for January (date to be circulated) which will include analysis of RAISEonline data.  <i>Parliamentary Review</i> Mrs Smith gave details of an invitation for the school to be featured in the next Parliamentary Review (northern primary education edition). The school has been chosen as one of the most improving schools nationally over the last three years. The cost to the school for attendance at the presentation event and a supply of copies of the Review is £3k. It was noted that The Review is a prestigious publication with a wide circulation and that a feature in the Review will reflect all the hard work by pupils and staff and help to promote the school; it was therefore <b>agreed</b> to proceed.  <b>RE Are there any plans for data for RE to be reported alongside other subjects?</b>                      Yes, this will be implemented and reported to Curriculum Committee next term when all the units have been completed and the curriculum embedded. Katherine Lassey (Diocese SIP) recently praised the high quality of RE teaching and good use of resources.</p>	Head
<p><b>25/16 Committee Reports</b>  <i>Curriculum 22/11/16</i> No matters arising.  <i>Finance 4/11/16</i> No matters arising.</p>	

**26/16 Road safety/parking outside school**

Mr Ali reported on the circumstances that had led to the planned event being postponed; it will now be held in January/February.

6.58pm BDAT representatives entered the meeting

**27/16 Presentation**

*Confidential item for governors only - see separate sheet*

**28/16 RE/SIAMS**

As reported in 22/16 above Katherine Lassey has recently reviewed RE provision. The school is planning to look in depth at any items that were not outstanding in the last SIAMS and will also look at the standards needed to achieve the RE Quality Mark. Dr Dow confirmed he had met with Anne Mason to discuss worship and RE and had circulated his report to governors.

**29/16 Governor Training/Governor visits into school**

*Governor Training* Mr Grant attended Governor Forum and spent time in Reception. Mrs Arif attended Induction training

*Visits into school* Ms Fewkes visited Year 4 and attended the KS1 Christmas production. Mrs Butler went on the trip to the Industrial Museum

*Training session* It was **agreed** to ask School Governor Service to provide a one-hour training session on 'Preparation for Ofsted' prior to the next ordinary GB Meeting, 26/4/16, (training 6pm-7pm, GB meeting to commence 7pm).

Clerk

**30/16 Any other business**

*Dress code* With regard to a query about staff dress code it was agreed that the code is fit for purpose and that it is not necessary to review it at this time.

**31/16 Date of next meeting**

Extraordinary meeting: **Monday 6 March at 6pm**

Governing Body training and meeting: **Wednesday 26 April** (6pm for training, 7pm for meeting).

**Meeting closed at 9.03pm with The Grace**

**Signed by Chair as a true record:** \_\_\_\_\_ **Date:** \_\_\_\_\_