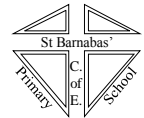


**Minutes of the Meeting of the  
Governing Body of Heaton St Barnabas' CE Primary School  
9 December 2015**



**Present:** Mr I Grant (Chair), Mrs D Smith (Head), Rev. J Butler, Mrs J Butler, Dr J Dow, Ms E Fewkes, Ms M Phillips, Ms S Nazir, Mrs S Ramzan

**In Attendance:** Mrs A Mason (Deputy Head), Mr W Suleman (Business Manager), Mrs S Edwards (Clerk)

**Meeting commenced at 7.17pm**

New Foundation governors Elizabeth Fewkes and Mary Phillips were welcomed and introduced. Rev Butler led the meeting in prayer.

**Action**

**15/15 Apologies for Absence**

Apologies were received from Mrs Allan.

**16/15 Declarations of Interest**

None.

**17/15 Notification of any other business**

Two items of AOB were notified.

**18/15 Minutes of 7/10/15**

Mr Grant **proposed the minutes of 7/10/15 as a correct record, seconded** by Dr Dow and **unanimously** approved by the Governing Body.

**19/15 Matters arising from the minutes of 7/10/15**

No matters arising.

**20/15 Headteacher's report**

Matters arising from the Headteacher's report and from governor's questions:

*Admissions/School roll* Mobility has been high this term. As a result of the recent Open Day three new children will start after Christmas (two in Reception), however numbers are still low in the lower end of school (affects several schools locally).

*Income* The school is still experiencing difficulties in getting eligible KS1 parents to sign up for FSM. The Sports grant is still being received but can no longer be used for sports coaches to cover PPA therefore some teaching staff are being upskilled to take PE.

*Attendance* Currently just below 96% (national average).

*Confidential item for governors only - see separate sheet*

*Behaviour* Mrs Smith advised that there has again been no racist behaviour this term.

**Governors requested** any 'nil returns' to be included with the other behaviour figures in future and also **asked how the overall figures compare to last year?** Mrs Smith confirmed that behaviour has improved significantly over the last year.

*Curriculum* Data was discussed in detail at the recent Curriculum meeting, 24/11/15 and included benchmark figures comparing the school's end of year ARE data to national average, a sample of 2500 schools and to Frizinghall Primary.

*Confidential items for governors only - see separate sheet*

7.55pm Mrs Mason entered the meeting

*Premises* Governors who attended the Learning Walk had been very impressed by the pupils' confidence and their knowledge of the school.

*Teaching & Learning* Data dashboard, SEF and RAISEonline were distributed.

In Reception the EYFS baseline assessment has been completed using Early Excellence. Pupils were admitted from a very wide range of settings but have settled in well. In Year 1 there are no children still on EYFS curriculum and in Year 2 progress is good with some pupils already secure. Year 3 is focusing on maths with interventions from Mrs Starkey and an HLTA, Year 4 still have a large amount of objectives to cover in maths. Year 5 is RI in maths, good in reading and RI/good in writing; Year 6 is very settled with two strong teachers.

The primary writing project continues to be very effective - governors are welcome to observe it in action.

Sample tests based on the new curriculum have been received for Year 6.

Governors thanked Mrs Smith for a very positive report.

**21/15 Correspondence**

None.

**22/15 School holidays, 16-17**

Mrs Smith gave details of planned holiday dates for 16/17, with Eid dates anticipated to be 12/9/16 and 26/6/17. **Governors asked if the dates can be changed at short notice once the dates of Eid are confirmed and suggested two-day closures for both Eids?** Mrs Smith will check with the LA. Mr Grant **proposed** approval of the holidays 16/17 subject to the Head's discretion, **seconded** by Rev Butler and **unanimously approved** by the Governing Body

Head

**23/15 Committee reports**

*Finance, 16/10/15* No matters arising.

*Curriculum, 24/11/15* No matters arising.

*Head's performance management, 27/11/15* Dr Dow reported that, as part of a very positive appraisal, himself, Mr Howorth and an external assessor had reviewed Mrs Smith's objectives for 14/15 and set new objectives for 15/16 which are linked to the School Improvement Plan.

**24/15 Governor Training/Governor visits into school**

*Governor Training* Mr Howorth and Ms Fewkes attended the SHINE OfSTED briefing; Mr Howorth also attended RAISEonline training. Ms Nazir attended Positive Discipline training provided by the Rodillian Acadmey and Mrs Ramzan attended Beanstalk reading programme training.

*Visits into school* Five governors attend the Learning Walk. Mr Grant accompanied Year 6 to the Industrial Museum and met with Mrs Starkey to discuss maths.

Mrs Ramzan attended a Year 4 literacy session and had been very impressed with their behaviour and attention.

**25/15 Any other business**

*School Garden* Ms Phillips gave details of a recent bid for £10k to improve the school garden which unfortunately had been unsuccessful and was consequently very disappointing for the volunteers. Other possible funding sources are being looked at - governors suggested approaching the Wharfedale Foundation and the Rotary Club.

*Confidential item for governors only - see separate sheet*

*Thanks* Mrs Ramzan read a letter of thanks to Rev Butler for the very moving Remembrance Day service which had included a reading from The Qur'an which had been much appreciated.

**26/15 Date of next meeting**

The next meeting of the Governing Body will be held at **7.15pm on Wednesday 20 April.**

**Meeting closed at 9.03pm with The Grace**

**Signed by Chair as a true record:** \_\_\_\_\_ **Date:** \_\_\_\_\_