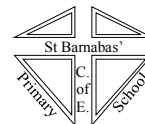


**Minutes of the Meeting of the
Governing Body of Heaton St Barnabas' CE Primary School
16 January 2013**



Meeting commenced at 7.30pm

Present: Mr I Grant (Chair), Mrs G Evans (Head), Mrs J Allan, Mrs M Burnley, Rev M Fisher, Mrs L Lephard

Observer: Mrs R Cawood

In Attendance: Mrs B Cormican (Deputy Head), Mrs S Edwards (Clerk)

Rev Fisher led the meeting in prayer.

The Clerk took the Chair for items 23 - 25

23/12 Apologies for Absence

Apologies were received and **accepted** from Mrs Ashe, Mr Howorth and Mr Baker. The Clerk advised that Mr Hollis and Mr Fiaz have resigned as governors and that under the new constitution Mrs Cawood is no longer a governor. It was **agreed** that Mrs Cawood was welcome to observe the meeting.

24/12 Declarations of Interest

None.

25/12 Chair of Governors

Term of office **Agreed** to appoint an acting Chair until the next meeting to allow time for governor vacancies to be filled.

7.38pm Mr Grant left the meeting

Chair of Governors Rev Fisher **proposed** Mr Grant as acting Chair of Governors (until the next full Governing Body meeting), **seconded** by Mrs Evans and **unanimously approved** by the Governing Body.

7.39pm Mr Grant returned to the meeting and took the Chair

26/12 Notification of any other business

One item of AOB advised.

27/12 Minutes of 17/10/12

The minutes of 17/10/12 were **agreed** as a correct record.

28/12 Matters arising from 17/10/12

10/12 Re-constitution The new Instrument of Government has been received and will be distributed to governors. Nominations are being sought for the parent governor vacancies.

29/12 Minutes of 5/12/12

The minutes of 5/12/12 were **agreed** as a correct record.

30/12 Matters arising from 5/12/12

No matters arising.

31/12 Headteacher's report

Matters arising from the report circulated at the December meeting:

- Data report will be updated and presented in a new format to Curriculum Committee, 24/1/13.
- Generally, progress is good. There are some concerns regarding one Year 5 class but circumstances have changed recently and improvements are being made.

32/12 OfSTED inspection outcomes

The Inspection report has been received and sent out to parents (copies of the report, accompanying letter to parents and letter received from the Assistant Director of Education were distributed to governors). The overall judgement is fair but the way the inspection was run was questionable.

Action

Next meeting

Clerk

A complaint was made by the School half way through the inspection and on the feedback document, the SIO/LA have since also made complaints.
An HMI will return before half term to review the RAP. Details of the 8 strategic goals identified in the RAP were distributed to governors and **approved**. With regard to goal seven (parents actively engaged in school) parents have been invited to attend a Positive Parents meeting on 23/1/13 at which a discussion of the OfSTED report will be included on the agenda. At future parents evenings computers will be available for parents to access OfSTED's 'Parent View' site and when parent governors have been appointed they will be asked to attend future parents evenings. Governors viewed details of the actions needed and the strategies that will be put in place to achieve the strategic goals by July 2014.

33/12 Stanley King memorial

Mrs Evans advised that £150 has been received from Stanley King's family and will be used for termly 'Learning to Learn' prizes (a cup or plaque for the winner to keep). Governors **agreed** that it would be fitting to re-name the IT suite in memory of Stanley King. Pupils will research and create a display of memorabilia linked to Mr King to go in the room and the Lord Mayor, councillors, press etc. will be invited to the opening.

34/12 Correspondence

Confidential item for governors only - see separate sheet

35/12 Committee reports

Confidential item for governors only - see separate sheet

36/12 Committee vacancies

Agreed to defer to the next meeting.

Next meeting

37/12 Governor Training

Mr Grant attended the recent Forum meeting.

Agreed to promote induction training to the new governors when appointed.

Head/Chair

38/12 Any Other Business

Exit interviews It was **agreed** to ask parent governors to carry out informal 'exit chats' with any parents of pupils who leave the school before Year 6. Mrs Evans will arrange with the office to pass on the names of any parents who are willing to be contacted in this regard.

Co-operative Trust **Agreed** to include as a standing item at future meetings.

The consultation is proceeding with further meetings planned w/c 21/1/13.

Home Support worker Case work will be removed from the job description of any future contract.

Clerk

Head

39/12 Dates of next meetings

Finance Committee: 18/1/13 at 8.15am. *Curriculum committee:* 24/1/13 at 4.30pm.

Governing Body (Co-operative Trust decision): **5pm, Tuesday 12 February** at Green Lane Primary, BD8 8HT.

Governing Body: **7.15pm, Wednesday 6 March.**

Meeting closed at 9.35pm with a prayer

Signed by Chair as a true record: _____ Date: _____