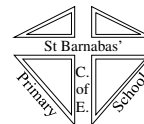


**Minutes of the Meeting of the  
Governing Body of Heaton St Barnabas' CE Primary School  
8 February 2012**



**Meeting commenced at 7.22pm**

**Present:** Mr S Hollis (Chair), Mrs G Evans (Head), Cllr S Akhtar, Mrs J Allan, Mrs A Ashe, Mrs M Beanland, Mrs R Cawood, Mr A Fiaz, Mr I Grant, Ms J Hervey, Mr S King

**In Attendance:** Mrs B Cormican (Deputy Head), Mr P Baker (Business Manager), Mrs S Edwards (Clerk)

Mr Hollis welcomed everyone to the meeting, Mr Grant led the meeting in prayer.

Mr King was wished all the best for his 80<sup>th</sup> birthday

**31/11 Apologies for Absence**

Apologies were received and **accepted** from Rev Fisher.

**32/11 Declarations of Interest**

None.

**33/11 Notification of Any Other Business**

None.

**34/11 Minutes of the meeting 12/10/11**

Mrs Allan **proposed** the minutes of 12/10/11 as a correct record, **seconded** by Mr Grant and **unanimously approved** by the Governing Body.

**35/11 Matters arising from 12/10/11**

*23/11, Diversity and Inclusion action plan* **Agreed** to bring the action plan and details of progress to date to the next meeting.

*22/11, Swimming consultation* Nothing further to report.

*29/11, Attendance* The SHINE partnership is still working on the alignment of attendance policies of member schools.

*26/11, Home School Association* The HSA has re-launched, there was a good turnout and many suggestions were made about future events (the first event is a stay and play session, 9/2/12) and more general aspects of school life such as homework etc., were also discussed. A new name for the group has not been decided yet. Mr Fiaz will circulate the notes from the meeting to governors for information.

**36/11 Correspondence**

None.

**37/11 Headteacher's report**

Matters arising from the Headteacher's report:

*OfSTED monitoring visit* One HMI attended for one day in December, the outcome was very disappointing. The areas for improvement are to raise pupils' attainment across the school, strengthen the capacity of the leadership and management team to drive improvements in learning and teaching and to improve attendance.

The inspector had particularly focused on inconsistencies in marking and on 2011 SATs results. Governors felt that there were also several positives mentioned in his letter.

As a result of the inspection the LA has categorised the School as Priority 1, as such a school specific monitoring group (SSMG) will be set up to meet regularly consisting of the Head, Deputy, the Assistant Heads, a governor and either Phil Weston or Sue Colman from the Authority. Mr King and Mrs Allan both offered to represent the Governing Body - Mrs Evans will check if more than one governor rep is allowed.

*Progress towards end of key stage targets* Year 6 pupils are being prepared for SATs test techniques so that they gain more confidence. For example, recent maths tests have been 'word heavy' so maths vocabulary is being worked on.

**Action**

Next meeting

AF

Head

**Action**

If nine pupils in Year 6 who are currently on level 3A achieve level 4C in their tests then the overall level 4s will be 90% for maths, 90% for reading and 82% for writing. 64% have already achieved level 4 in both Maths and English which is over the government's floor target. Noted that the two Slovakian children recently admitted to Year 6 are new to English and will not count for SATs.

*CPD* A training day with a consultant on assessment and marking has been brought forward and the LA will pay for her to provide a further session in the summer term.

*Curriculum* Governors were urged to come to events advertised in the Newsletter or to visit School to see the wider curriculum in action in the afternoons.

*Action plan* The Chair suggested that it might be beneficial to set up a committee or working party to look specifically at a range of data, for example parent surveys, online data (RAISEonline and Bradford Schools online), benchmarking, value added statistics etc. This may help the Governing Body to have a fuller understanding of all aspects of the School. Mrs Evans advised that a huge amount of data preparation and analysis is already done in School and reported to the Governing Body via the Curriculum committee, however new, more efficient and versatile data systems are being investigated and two will be demonstrated in School after half term.

After a full discussion of the issues involved it was **agreed** that a separate committee is not required at the present time. It was further **agreed** that the next Curriculum committee meeting (Thursday 15 March at 4pm) will look specifically at data and data management and will be open to all governors to attend.

(Admissions allocation for September and any policies for review will be covered in an extra meeting - date to be advised).

All

Cttee/All

**38/11 Vision and Values outcomes**

The report on outcomes had been received, the next step is to convene a group of pupils, parents, staff and governors to agree a vision.

Head

**39/11 Academies**

Mrs Evans updated governors on the academies agenda which is gaining pace locally and nationally. In some cases new and higher floor targets have been applied retrospectively meaning that some schools have been forced to become academies. Although communities, staff and governors need to be consulted about conversion the process is not always democratic and can be controversial (a local example of this has recently been in the news).

Academies and the possibility of becoming a multi-academy trust have been discussed by the SHINE partnership but there is limited support for this at present.

**40/11 Governing Body Action Plan**

Mr Hollis distributed details of progress made on priorities and additional recommendations. **Agreed** to discuss further at the next meeting.

Next meeting

**41/11 Committee reports**

*Finance, 3/2/12* Governors were pleased to hear that redevelopment of the Reception play area is being planned including installation of a canopy with shutters. It was reported that the appointee to the dinner money post unfortunately left after four days, a replacement is being sought.

The Governing Body **unanimously agreed** to **delegate** approval of the budget for 2012/13 to the Finance Committee meeting on 11/5/12, this is order for the budget to be submitted to School Funding by their deadline. Full details of the agreed budget will be available at the Governing Body meeting on 16/5/12.

Cttee

*Curriculum, 26/1/12* No matters arising.

**42/11 Reports from named governors**

*SEN* - Mrs Beanland has met with the SENCO. At present there are four statemented children, 24 on school action plus and 45 on school action. A nurture group has recently been set up to support children socially and behaviourally and is working well, the intervention groups are also very successful thanks to teaching assistant support. The SENCO has been working with parents to identify the best provision for two children with severe needs. Support for speech, language and communication needs is an area where more training and support from outside agencies is needed.

*RE* - Mrs Ashe will arrange to meet the RE co-ordinator and report back at a later date. Mrs Evans and Mr Baker are meeting with the Diocese 10/2/12 to discuss the content and value of various services they provide (which do not include much support for RE).

*Literacy* - Mr King gave details of his visits to several classes - he had been somewhat surprised at the extensive use of phonics in the teaching of reading.

Mr Fiaz, Mr Grant and Mrs Cawood will report on their named areas at the next meeting.

**43/11 Governor Training**

No training to report.

Mr Grant will attend the March governor briefing.

**44/11 Any Other Business**

None.

9.15pm Ms Hervey left the meeting

**45/11 Dates of next meetings**

Curriculum committee, **Thursday 15 March at 4pm.**

Finance committee, **Friday 27 April at 8.15am**

The next meeting of the Governing Body will be held at **7.15pm** on **Wednesday 16 May.**

**Meeting closed at 9.18pm with The Grace**

**Signed by Chair as a true record: \_\_\_\_\_ Date: \_\_\_\_\_**

Action
AA
Next meeting AF/IG/ RC
IG