



Present: Mr I Grant (Chair), Mrs D Smith (Head), Mr M Ali, Mrs J Arif, Dr J Dow, Rev A Helm, Mr T Howorth, Ms S Mushtaq, Ms M Phillips, Ms E Walters

In Attendance: Mrs A Wild (DHT), Mrs A Mason (DHT), Mr W Suleman (Business Manager), Mrs S Edwards (Clerk)

Meeting commenced at 6.30pm with a prayer

New governors Sofia Mushtaq and Emma Walters were welcomed and introduced during the meeting

Action

36/17 Apologies for Absence

No apologies received; Mrs Maboob was absent.

37/17 Declarations of Interest

None.

38/17 Notification of AOB and requests for agenda variations

Three items of AOB and an agenda variation were notified.

39/17 Minutes of 5/12/17

The minutes of 5/12/17 were **agreed** as a correct record subject to removing 'Ms Phillips' from min. 27/17, line 11.

40/17 Matters arising from 5/12/17

None.

41/17 Headteacher's report

Matters arising from the Headteacher's report and from governors' questions:

- Data was looked at in detail by Curriculum Committee
- Behaviour data - it was confirmed that some incidents may appear under more than one category
- Medical conditions data - it was noted that there is a high number of Year 6 pupils who use inhalers

6.43pm Ms Mushtaq entered the meeting

- Six teaching staff and two TAs have taken part in funded reading CPD with Rachel Jacobs which has been very good value
- The new RE curriculum is going well, Mrs Mason goes through the planning and resources with staff at the start of each half term. Pupils are responding well and staff are enjoying new topics.

Governors asked about the balance between Christianity and other religions?

There is 10-12 hours of teaching of Earth based religions which is split over two year groups; other faiths and people with no faith are also covered. Visits will be organised to complement the curriculum (e.g. to the Gurdwara).

- CPOMS safeguarding software was installed in January and is proving very useful. Safeguarding team meetings continue to be held regularly. During the recent inspection Ofsted looked at both the logging process and at some specific records and also noted efforts to track and improve attendance.
- Early Years will be moderated by the LA this year; use of the EExAT online tool is working well and the data is good.
- Attendance is 95.4% (higher than at this point last year) but extended leave continues to be a problem (61 requests for term time leave to date). It was confirmed that pupils can be taken off roll after the 20th day of absence.
- Staffing: Miss Bailey has replaced Mrs Gillard and three new lunchtime staff have been appointed and have settled in well.
- Admission figure for Reception in September is currently 51.
- The school has secured £25k Opportunities Area Grant for Forest School work and resources; the GB thanked Mrs Smith and Mr Suleman for putting the bid together at short notice.

Ofsted report- key points

- Six lessons were observed, HMI saw nothing less than good with some outstanding practice and commented on pupils' 'exemplary behaviour'.
- Recent improvements in persistent absence, development of pupils' leadership skills and new reading strategies were also highlighted.
- Next steps include more systematic monitoring of reading and purchase of reading resources etc.; the library will be moved in to the ICT suite.
RM phonics training will be provided for all staff, 3/9/18, governors are welcome to attend
- The Governing Body thanked all pupils, staff, parents and governors who contributed to the Inspection; it was **agreed** that the Chair will send a letter of thanks to staff
- Some governors felt that the Governing Body should not be complacent and that there is still more to be done in terms of effective challenge and support

Chair

42/17 Draft budget 18/19

- Funding for 18/19 is reduced by £30-35k as predicted.
- £90k surplus this year includes £10k committed for library move and improvements.
- A governor suggested that some parents may have specialist skills which could be utilised on a volunteer basis, Mrs Smith said that would be always be considered if practical and safe.
- It is intended that classroom and 1:1 support will be maintained as far as possible within the constraints of the budget.
- Governors were aware of the pressure on special school places locally and the possibility of high needs children being placed in mainstream.
- Finance Committee will go through the draft budget in detail, 27/4/18 prior to approval by the GB, 8/4/18.

43/17 Safeguarding update

See 22/17 above.

44/17 Committee reports*Curriculum, 16/1/18, No matters arising.**Curriculum, 20/3/18, Items discussed included the new RE curriculum and the Ofsted report; governors have requested to look at reading files at the next meeting.**Finance, 19/1/18, No matters arising.***45/17 Pupil premium update**

Covered in the Headteacher's report.

46/17 Attendance update

Covered in the Headteacher's report.

47/17 Safeguarding update

Covered in the Headteacher's report.

48/17 Road Safety update

Mr Ali reported that the PCSO is attending regularly outside school.

Unfortunately, the yellow paint is wearing off very quickly on the zig-zags, Mr Ali offered to enquire via the Road Safety Partnerships if it can be redone.

49/17 Governors*Vacancies* Sofia Mushtaq won the parent governor election and Emma Walters was appointed Foundation governor; there is one Foundation vacancy remaining.*Training and visits into school* Mr Howorth continues to volunteer regularly in school and Ms Philips supports the gardening club.

50/17 Any other business
Confidential item - for governors only, see separate sheet

51/17 Any other business
Confidential item - for governors only, see separate sheet
Secondary applications Governors asked if all Year 6 pupils were successful in obtaining places at their first choice schools? No, around 17 did not get a place at any of their choices. It was confirmed that the school does not have any input into secondary admissions but does offer support and guidance to parents.
Photos Governors were asked to email in photos of themselves for the website.
Emails All governors should now be accessing emails via their school email addresses; a secure area is being set up for GB documents.

Clerk

52/17 Bradford Diocesan Academy Trust - update and discussion

Action

53/17 Date of next meeting
The next Governing Body meeting will be held at **6.30pm on Tuesday 8 May** (budget approval).

Meeting closed at 9.40pm with a prayer

Signed by Chair as a true record: _____ **Date:** _____

All