

## **PTA MEETING 11<sup>th</sup> SEPTEMBER 2019**

### **Minutes**

#### **Members present at the meeting were as follows:-**

- Diane Smith
- Jasmine Arif
- Sharon Watson
- Sajda Nasir
- Sadia
- Nazia Ali
- Rukhsana Suliman
- Rehana Ali
- New parent joined the PTA called Shanbana.

#### **Members absent from the meeting were as follows:-**

- Rehana Kouser – Treasurer of the PTA
- Nina – Secretary of the PTA – absent due to maternity leave

#### **Topics/Issues rose at the meeting:-**

- To elect a new chairperson
- The future of the school PTA
- What funds are available to the PTA at the moment?
- How and when to raise more funds for upcoming events?

- How and when to utilise these funds for the benefit of the children and the school?
- Date for the next upcoming PTA meeting?
- How to honour the untimely passing away of one the pupils at the school?

The meeting was opened by the Head Teacher of the school, Mrs Diane Smith. She welcomed all the parents old and new to the first PTA meeting of the term.

The first two issues she raised were very important and the core of the meeting. The first being, to elect a new chairperson for the PTA and secondly, to whether carry on or dissolve the PTA altogether.

After a bit of a discussion between Nazia Ali and Mrs Smith on the above issue, it was decided that the PTA should continue for a few more months until February 2020 and then decide whether to dissolve or continue.

At this point the question of electing a new chairperson was put forward by Mrs Smith. Nazia Ali put her name down which was confirmed by all present.

As the new elected chairperson for the PTA, Nazia Ali confirmed that at the moment there are no funds available to the school. It was also outlined and agreed that, the previous chairperson should officially sign over to Mrs Nazia Ali in order to sign and release any money in the bank account. It was agreed to call on the treasurer of the PTA,

Mrs Rehana Kouser as soon as possible to come and carry out the duty.

Two upcoming events that the PTA discussed and agreed would go ahead in the next coming weeks or so.

One, a Parent Café which will run after school between the times of 2:30-4:30pm. This is for parents to get together, sit and chat and relax with a cup of tea.

It was suggested that parents can either make a contribution by giving money to buy the food or they can by all means bring in food to donate to the café.

The parent café will host its first afternoon gathering on a one term basis. The first one being agreed on a Thursday 24<sup>th</sup> October 2019.

Two, the McMillan Cancer Research Coffee Morning. In the next coffee morning it was discussed and agreed to bring together parents to put forward fund raising ideas for the cause.

Lastly, the untimely demise of one our pupil has left many parents and children both saddened and eager to help in any way possible.

For this reason, the school has decided to honour the deceased child from year 4 by naming and placing a bench on school grounds. Further details will be discussed in the next coffee morning.

Agreed by all the members of the PTA, the next upcoming meeting will take place in two weeks times on the 25<sup>th</sup> September 2019.