

PTA MEETING 8TH JANUARY 2020

Minutes

Members present at the meeting were as follows:-

- Nazia Ali, Chair
- Rehana Ali, Secretary
- Aqsa Butt
- Jasmin Arif
- Sharon Watson
- Shavana Fiyaz, new parent joined coffee morning/PTA

Members absent from the meeting were as follows:-

- Rehana Kauser, Treasurer of the PTA – absent due to a family illness

Topics/Issues arose at the meeting:-

- The final handover from the previous Chair
- The success of the Christmas shop and the fair
- The profits made from the two events
- The allocation of the profits to upcoming events in the school
- This year's first Community Café

- Mother's Day celebrations in school

The meeting was opened by the chair Nazia Ali. Minutes from previous meeting were agreed. Both Nazia and Jasmin welcomed all the parents old and new, especially Shavana Fiyyaz.

It was pointed out by Mrs Jasmin Arif that her first name be amended and spelt accurately for the purposes of being included in the PTA minutes. This point was noted and as instructed, Mrs Arif's first name has been included in the minutes with the right spelling.

A separate meeting as requested by Sairah Mirzah was held on the 25th November 2019 in school. The issue of the final handover from Mirzah to Mrs Nazia Ali was finally resolved. Finally, on the 6th December 2019 the bank officially recognised and accepted Mrs Nazia Ali as the new Chair for the school PTA.

Both the Christmas Shop and the Fair were an enormous success for our school.

The Christmas Shop was a great success with all the gifts bought and sold by both the PTA members and volunteers. The Shop made an overall income of £488.04p minus total expenses of £342.36p.

This accounts for a profit of £145.68p. There were some leftover selection chocolate boxes which were sold off later on by Mrs Arif and it also made a profit of another £28. Out of this amount £15.47p were used by Nazia Ali (Chair of the PTA) , to buy wrapping paper and labels for the following Christmas shop.

There is still a further £12.53p left over which will be added and used towards upcoming events.

The Christmas Fair was also hailed as a great success for the school. PTA members and volunteers set up food and cake stalls. The total raised from this event was £184.85 minus expenses of £20 and £17. The total profit which was banked by the chair stood at £147.45p.

The total amount raised from all the three events carried at the school stands at £585.03p. All the monies have been deposited at the bank by both the chair and the treasurer of the PTA. The chair also has all the receipts in her possession for scrutiny.

The above funds are now going to be allocated accordingly to any upcoming events in school.

The first and foremost is the Community Café to be held on Thursday 27th February 2020.

The second event to look forward to is the very special Mother's Day. This will take place on the 22nd March 2020. The school will be running a Mother's Day Shop on the 18th March 2020 during school hours for the children to buy gifts for their loving and dearest.

Once again, any profits made will be recycled back in to the PTA account and then further allocated to any upcoming events.

It has been brought to the attention of the PTA that, our previous Secretary Mrs Nina Mirzah has handed in her resignation to Mrs Smith.

It was confirmed by the Chair of the PTA, Mrs Nazia Ali that the previous secretary has resigned from her post and it has been accepted by Mrs Smith.

The date for the next upcoming PTA meeting is yet to be confirmed by the members.