



**Heaton St. Barnabas' CE (VA) Primary**  
**School**

**Policy For**

**REMOTE LEARNING**

**This policy was approved by Curriculum Committee**

**On: 13<sup>th</sup> October 2020**

**Signed.....**

**Position: Chair of Curriculum Committee**

**This policy will be reviewed in Autumn 2021**

## **Remote Learning Policy**

“Trusting in God to Realise our Talents.”

Member of staff responsible	Patrick Clark
Governor responsible for this policy	Mohammed Ali
Date of policy approval	October 2020

### **Specific Aims**

- To outline Heaton St.Barnabas’ Primary School’s approach for pupils that, from 3<sup>rd</sup> September 2020, will not be attending school due to Self- Isolation or COVID bubble closure isolation, as a result of government guidance.
- To outline Heaton St.Barnabas’ Primary School’s expectations for staff that, from 3<sup>rd</sup> September 2020, will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

### **Who is the policy applicable to?**

In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms

- A continuous, dry cough
- A high temperature above 37.8°C
- A loss of, or change to, their sense of smell or taste
- Have had access to a test and this has returned a positive result for Covid-19

### **Remote learning for pupils that are not able to attend school due to self-isolation or in line with government guidelines**

Heaton St.Barnabas’ Primary School will provide remote learning (online) for pupils that are not able to attend school so that no-one need fall too far behind. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents. Heaton St.Barnabas’ Primary School are fully aware that these are exceptional times and would like to make it clear that the completion of work is not compulsory and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in way which suits their individual needs.

### **Family (pupil/parent/guardian) role**

- Where possible, it is beneficial for young people to maintain a regular and familiar routine. Heaton St.Barnabas’ Primary School would recommend that each ‘school day’ maintains structure.
- Each week, on Monday, work for the week, in English, Maths and Topic will be posted on the school website [www.hstb.co.uk](http://www.hstb.co.uk). Families should view this together, and then make appropriate plans to complete the work.
- Additional to this each year group will receive a set of CGP workbooks for the children to work from with guidance letter on the website by the class teacher.

- Should anything be unclear in the work that is set, parents can communicate with class teachers via the school email address; [schoolclosure@hstb.co.uk](mailto:schoolclosure@hstb.co.uk)
- Work that children complete at home should be kept safe, ideally in their learning log, and can be brought back to school when safe to do so and placed in quarantine for 72 hours.
- We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and alternative solutions may be available. These will be discussed on case-to-case basis.

### **Teacher expectations**

In addition to their in-school work with pupils, teachers from St. Barnabas CE Primary will continue to support children that are unable to attend.

- Teachers should plan lessons that are relevant to the curriculum focus for that year group and endeavour to replicate this through online tasks for home learners.
- Teachers should create activities with key teaching points in English, Maths and Topic and send these through to website staff to upload onto the school online home learning class website pages by 12:00pm Monday.
- Any resources used, including websites and worksheets, should, where possible, be shared with home learners. Staff will do this electronically and it will be the responsibility of families to print/use these resources at home.
- To respond, within reason, promptly to requests for support from families at home. This should be done via email or by adding further guidance for families. Staff and parents should communicate via the [schoolclosure@hstb.co.uk](mailto:schoolclosure@hstb.co.uk) email address.
- Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly.

### **Remote teaching for staff who are self-isolating**

Teaching staff are required to self-isolate; if they show symptoms; a member of their household shows symptoms or test positive or due to bubble closure outlined at the start of this policy or they have been told to shield.

If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- Following contact with school, Anne Mason (Deputy Headteacher & Cover lead), if needed, staff can contact the Employee Support Programme individually via CEFM. Details of this can be obtained from the headteacher.
- School will ask staff about their intention to get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.

Whilst self-isolating, and if able to do so, staff will be given an individual project to work on which is in line with whole school improvement priorities. These projects will be communicated by

the Senior Leadership Team and will be allocated on a case-by-case basis. Staff will also be asked to support with the online learning provision for their year group.